



2019-20 SUBSCRIBER HANDBOOK

A COMPLETE GUIDE FOR YOUR FLEXPASS SUBSCRIPTION

RECORD YOUR RESERVATION

Once you've received confirmation of reservations from the Box Office, use this space to remember which dates you've chosen:

OSLO

September 10 – October 20, 2019 ** Presented at Broadway In Chicago's Broadway Playhouse **

RUTHERFORD AND SON

November 6, 2019 - January 12, 2020

KILL MOVE PARADISE

February 12 - April 5, 2020

RELENTLESS

May 6 - June 27, 2020

We encourage you to visit and bookmark our website — timelinetheatre.com

Regular online updates keep you informed about performance schedules and production information; special events; videos; reviews; other resources related to the plays; directions, parking and dining information; and much more!









THANK YOU FOR SUBSCRIBING!

By joining us as a subscriber, you are playing a vital role in helping TimeLine produce our unique style of plays that explore today's social and political issues through the lens of the past. We greatly appreciate your support!

BOX OFFICE CONTACT & HOURS

If at any time you have questions or comments about your subscription, please contact us!

773.281.TIME (8463) x6 phone **boxoffice@timelinetheatre.com** email

Monday — CLOSED Tuesday — 12 pm - 5 pm Wednesday — 12 pm - 5 pm (8 pm on performance dates) Thursday — 12 pm - 5 pm (8 pm on performance dates) Friday — 12 pm - 5 pm (8:30 pm on performance dates) Saturday — 12 pm - 8:30 pm (performance dates only) Sunday — 12 pm - 2:30 pm (performance dates only)

If we miss your call, please leave a message and we will get back to you at our next opportunity.

Your FlexPass is valid only for these plays during our 2019-2020 Season









KNOW YOUR FLEXPASS Here is a quick guide to understanding your perks

Find your FlexPass:	Use your FlexPass to get tickets to:	Your ticket availability* is:	You can exchange your tickets:	If exchanging, you pay ticket upgrade costs:
PREMIUM FlexPass	Any Performance	GUARANTEED if booked before the final 2 weeks of a production PRIORITY ACCESS if booked during the final 2 weeks of a production	Unlimited free exchanges	Never
ANYTIME FlexPass	ANYTIME			
MYLINE FlexPass (age 18-35)		PRIORITY ACCESS if booked after Opening Night LIMITED		
WEEKDAY FlexPass	Wednesday, Thursday, and Friday performances	if booked during the final 2 weeks of a production	Two free exchanges per production; extra exchanges	When exchanging to a Saturday or Sunday performance
PREVIEW	Previews only	GUARANTEED if booked before the first preview PRIORITY ACCESS if booked after	available at additional cost of \$5 per ticket	When exchanging to any regular run
FlexPass	Previews only	the first preview LIMITED if booked during the final 2 weeks of a production		performance

^{*} Please review "Important Information About Ticket Availability" on Page 4



MAKE THE MOST OF YOUR FLEXPASS

A major perk of a FlexPass subscription is that YOU MAY USE YOUR ADMISSIONS AS YOU CHOOSE IN ANY COMBINATION. For example, if you purchased one 4-Admission FlexPass you could use your 4 admissions in the following combinations:

- 1 ticket to each of the four productions
- 3 tickets to one production + 1 ticket to another
- 2 tickets to two productions
- 4 tickets to one production

MAKE THE MOST OF YOUR FLEXPASS

You don't have to wait to make a reservation! Subscribers can reserve for the entire season at any time.

Have alternate dates in mind whenever you request reservations.

If you attend with a large group of subscribers (5 or more people), or if you plan to invite other friends to attend with you, be sure to organize everyone and secure your date early.

If you have to cancel, please reschedule as soon as you can.

HOW TO MAKE A RESERVATION

◆ Pick a date and time

You can find our Performance Schedule on Page 5 of this handbook (opposite) or online at *timelinetheatre.com/calendar*.

Request a reservation

You can request reservations in two ways:

- Call the TimeLine Box Office at 773,281,8463 x6
- Request reservations online at timelinetheatre.com/flexpass-reservations

Please be ready with the following information:

- The name under which your FlexPass was purchased
- The performance date and time you would like to attend
- The number of FlexPass admissions you wish to use
- · A phone number and/or email where we may confirm your reservation

You are also welcome to purchase additional tickets with your Bring-A-Friend discount when you make reservations. Details below!

Attend the show

TimeLine is a ticketless theater. Once your reservation is confirmed, you can trust that your name is on the check-in list. Simply arrive to your scheduled performance and give your name at the Box Office desk. We will hand you a program book that serves as your ticket for entry.

BRING-A-FRIEND DISCOUNT

Subscribers may purchase additional tickets for \$10 OFF regular price

To purchase additional tickets using your Bring-a-Friend discount, please include details of that request when you contact us to book tickets. Bring-A-Friend tickets

PERK ALERT!

are subject to availability and payment is required in advance.

IMPORTANT INFORMATION ABOUT TICKET AVAILABILITY

Subscribers do get priority when making reservations—we even hold back tickets from public sale to accommodate you. However, performances may still sell out and **subscriber reservations are subject to availability.** We recommend that you make reservations early for best availability.

- GUARANTEED: TimeLine guarantees you a ticket to see the production but we cannot guarantee availability of your first-choice dates. Always have a back-up date (or two) when requesting reservations!
- PRIORITY ACCESS: TimeLine makes every effort to provide a ticket to see the
 production, including holding back tickets for subscribers, but availability becomes
 progressively more limited as the run continues.
- **LIMITED:** During the final 2 weeks of each run, flexibility of dates will be limited. Those reserving or attempting to exchange during this period risk forfeiting their opportunity to see the production. Unused admissions may be redeemed at future 2019-20 season productions but are not eligible for refund nor for exchange into another season.

REMEMBER

Any tickets that had been held back for use by subscribers will be released for public sale 48 hours prior to each performance.

2019-2020 PERFORMANCE SCHEDULE

CALENDAR KEY

- Regular Performance
- Preview Performance
- Opening Night SOLD OUT

Post-Show Discussion

After selected performances on these dates, stay for a brief, informal discussion hosted by a TimeLine Company Member and featuring members of the production team. FREE

NOTE: At press time, discussion events for Oslo were still to be determined. Visit our website for updated details and dates.

Pre-Show Discussion

Starting one hour before this performance, come early for a 30-minute introductory conversation hosted by a TimeLine Company Member and the production dramaturg. FREE

Sunday Scholars Panel

A one-hour panel discussion featuring experts on the themes and issues of the play. *FREE*

Company Member
Discussion A post-show
conversation with TimeLine's
Company Members. FREE

Captioned Performance

The performance on this date (4pm on Saturdays) will be open captioned, with a text display of words and sounds heard during the performance.

OSLO SHOWTIMES

Previews 7:30 pm (except 2 pm and 8 pm on 9/14 and 2 pm and 7:30 pm on 9/15)

Opening Night 7:30 pm

Tuesdays, Wednesdays, Thursdays, and Fridays 7:30 pm (also 2 pm on 10/2, 10/9 and 10/16)

Saturdays 2 pm and 8 pm

Sundays 2 pm (also 7:30 pm on 9/22 and 9/29)

Chicago Premiere

OSLO

by J.T. Rogers directed by Nick Bowling

September 18 – October 20, 2019 previews 9/10 - 9/17

presented at Broadway In Chicago's Broadway Playhouse, 175 E. Chestnut

The 2017 Tony Award winner for Best Play, this political thriller goes behind-the-scenes of the negotiations that brought about the 1993 peace agreement between Israel and the Palestine Liberation Organization.

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OCTOBER 2019

ADDITIONAL ACCESSIBILITY EVENTS:

Audio Described on 10/2 at 2pm

This performance features narration about elements of the production around the dialogue, available via headphones.

ASL Interpreted on 10/5 at 2pm This performance will be interpreted in American Sign Language.

RUTHERFORD AND SON, KILL MOVE PARADISE, AND RELENTLESS SHOWTIMES

Previews Wednesday, Thursday, and Friday at 8 pm; Saturday at 4 pm; Sunday at 2 pm; Tuesday and Wednesday at 7:30 pm Opening Night 7:30 pm SOLD OUT

Wednesdays and Thursdays 7:30 pm (except 2 pm on 11/27 and 8:30 pm on 2/26; also 2 pm on 3/11 and 6/24)

Fridays 8pm (also 4 pm on 11/29, 12/27 and 1/3)

Saturdays 4 pm and 8 pm (except no 4 pm on 11/16, 2/22 and 5/16)

Sundays 2 pm

Chicago Premiere

RUTHERFORD AND SON

by Githa Sowerby directed by Mechelle Moe

November 14, 2019 – January 12, 2020 *previews 11/6 - 11/13*

presented at TimeLine Theatre 615 W. Wellington Avenue

Written in 1912 and ahead of its time in its depiction of class, gender, and generational warfare, this family drama tells a smart and absorbing story about a woman's "place" in a male-dominated society.

NOVEMBER 2019

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Chicago Premiere

KILL MOVE PARADISE

by James Ijames directed by Wardell Julius Clark February 20 – April 5, 2020

previews 2/12 - 2/19

presented at TimeLine Theatre 615 W. Wellington Avenue

Inspired by the ever-growing list of slain unarmed black men and women, this is a powerful, provocative reflection on recent events and the possibilities of collective transformation and radical acts of joy.

FEBRUARY 2020

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APRIL 2020

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World Premiere

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RELENTLESS

by Tyla Abercrumbie directed by Ron OJ Parson

May 14 – June 27, 2020 previews 5/6 - 5/13

presented at TimeLine Theatre 615 W. Wellington Avenue

Developed through TimeLine's Playwrights Collective, this vibrant world premiere weaves a mother's past with her daughters' present in a complicated tale of family, legacy, and progress.

MAY 2020

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SEATING

The theater is opened approximately 30 minutes prior to curtain for you to pick your own seats. We encourage you and your quests to arrive at the theater and claim your tickets at least 15 minutes prior to the start of the performance, to help ensure that your party can sit together at sold out shows.

TICKET RELEASE & NO LATE SEATING

Because our theater is small and often every seat is needed, any unclaimed tickets may be released to patrons on our waiting list starting 5 minutes prior to curtain time. Please note that due to the configuration of the theater, latecomers will not be seated.

EXCHANGES & CANCELLATIONS

If you need to cancel or change your selected dates, we are happy to reschedule you, subject to availability. Please make exchanges and/or cancellations at least 24 hours prior to your scheduled performance. We appreciate the courtesy of knowing when seats have become available for other patrons who may request them. Unused admissions may be redeemed at future performances within the 2019-2020 season but are not eligible for refund nor for use in any other season. Please see our Frequently Asked Questions (Page 8) for more information.

ANYTIME, WEEKDAY, and PREVIEW FlexPass holders may make up to 2 free exchanges per production; additional exchanges cost a \$5 fee per ticket. Unused exchanges from one production may not be used for subsequent productions. PREMIUM FlexPass holders enjoy unlimited free exchanges.

PERK **ALERT!**

BACKSTORY & MORE

You'll receive *Backstory*, our magazine with historical background, artist interviews and more. prior to the opening of each production. *Backstory* is delivered by mail, email or in person, based on your recorded preference.

You'll also receive news and information via email, invitations to special events, early access to tickets for additional productions and play readings, and offers from our neighborhood partners.

ACCESSIBILITY 🕹 🧳 🔤







Wheelchair Lifts — Our theatre on Wellington Avenue features two wheelchair lifts that make the theatre space and restroom level accessible to wheelchair users and visitors who need to avoid stairs.

Assistive Listening Devices — TimeLine offers RF assistive listening devices for those who request them. To check out a listening device, ask the Box Office when you arrive and provide an ID.

Captioned Performances — Open captioning is a text display of words and sounds heard during the performance. The display is positioned in such a way that it is open for anyone to see in a particular seating area. See the Performance Calendar for specific dates.

Accessible Seating for Performances — If you need specific seating due to disability, you may request accessible seats. When placing your reservation, please let us know how we may assist you in finding the best seats to fit your needs.

• NOTE: There are a limited number of accessible seats per performance and we cannot guarantee that larger parties will all be seated in the same row. Reserved accessible seating will be released to other patrons if not claimed by 10 minutes prior to curtain.

Large Print Programs — Please inquire with the Box Office about large-print versions of our *Backstory* Program Book. available for perusal when you are at the show.

Lobby Display Accessibility — Please inquire with the Box Office about printed handout versions of our Lobby Display materials, available for perusal when you are at the show. In addition, a Lobby Display Audio Tour may be available via TimeLine's mobile app, free to download via the Apple App Store or Google Play.

Please visit *timelinetheatre.com/accessibility* for further information about accessibility, and up-to-date event sche.

MAP AND PARKING

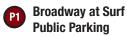
Details for TimeLine's home in Lakeview East. For information about Broadway In Chicago's Broadway Playhouse, 175 E. Chestnut Street (for performances of *Oslo*), please visit us online at *timelinetheatre.com/venues/broadway-playhouse*.





TimeLine Theatre is located at 615 W. Wellington Ave., near the corner of Wellington and Broadway.

TimeLine offers discounted parking with validation at:



2846 N. Broadway (4 minute walk). Roof-top self-park lot, well-lit with elevators; closes at midnight.

P2 Century Plaza Parking
2836 N. Clark (7 minute
walk). Self-park garage with
several floors of parking, open
24 hours.

Discount price: \$8 (at Broadway at Surf) or \$9 (at Century) for up to 6 hours, with validation obtained at the Box Office.

P3 LAZ Parking

3116 N. Broadway (3 minute walk). Small self-park surface lot with driveway entrance and automated pay station. 1-5 hours for \$7; 5-8 hours for \$11



Illinois Masonic Visitors Parking Lots

3000 N. Halsted (5 minute walk) 836 W. Wellington (7 minute walk) Covered self-park garages adjoining the hospital, open

24 hours. 2-4 hours for \$12; 4-6 hours for \$14

Free or metered street parking is very limited, but possible.

Allow extra time & beware of neighborhood permit laws!

Taxicabs are usually available.

Other parking options: See The Bagel Dining & Parking Package at right.

For up-to-date parking details for all venues, visit *timelinetheatre.com*.

Parking facilities are not affiliated with TimeLine. Hours, prices and availability are subject to change. Details as of May 2019.

cta

TimeLine is easily accessible via the CTA. We are closest to the Belmont stop on the Red Line and the Wellington and Belmont stops on the Brown and Purple lines. Buses #36, #151, #8 and #22 stop at or near Wellington.

NEIGHBORHOOD DINING

TimeLine's Lakeview East neighborhood offers an extremely wide variety of restaurants within walking distance, far too many to list here! You can visit our website (timelinetheatre.com) for a more detailed list —including discount offers (some exclusive for TimeLine subscribers)— as well as the Lakeview East Chamber of Commerce (lakevieweast.com), but here are a few that we recommend. Review current local dining offers at timelinetheatre.com/dining.



3107 N. Broadway 773.477.0300 Traditional deli favorites

PARKING OFFER AT THE BAGEL

Free theater parking with meal. Park in The Bagel lot, identify yourself as a TimeLine subscriber, spend \$10 or more per person and stay parked during the show. Be sure to inform restaurant management that you are seeing a TimeLine show and register your car to confirm parking arrangements.



2947 N Broadway 773.472.4781 Artisan cheese, bread, wine and charcuterie



3124 N. Broadway 773.922.4020 Regional Italian cuisine



3023 N. Broadway 773.296.6901 Mexican shared plates with a farm fresh twist



3201 N. Halsted 773.244.9191 Cozy, elegant American fare and amazing martinis



3155 N. Broadway 773.857.3155 Neighborhood craft brewery and kitchen



2914 N. Clark 773.528.2131 Authentic Mexican cuisine



3130 N. Broadway 773.244.0404 Upscale pub food with an Irish flair

For more details and discount offers, visit *timelinetheatre.com*. Restaurants and shops are not affiliated with TimeLine. All dining offers are subject to change. Details as of May 2019.

• FREQUENTLY ASKED QUESTIONS

What happens if I miss my scheduled performance? You may reschedule for a future performance, subject to availability, or save your admission(s) and use them to bring a friend to another production during the season. We request a minimum of 24 hours notice if you find you are unable to use reserved tickets.

If I am unable to attend a production, what happens to my admissions? Your admissions remain valid through their expiration date of June 27, 2020. You may give them to a family member or friend, or bring guests to remaining productions.

If I don't use all of my FlexPass admissions this season, can I use my remaining admissions next season?

No. Your 2019-2020 FlexPass subscription is valid only during the current season and expires on June 27, 2020. Unused admissions cannot be transferred to the next season.

Can I convert any unused admissions into a donation to the theatre? No. Due to the structure of a FlexPass subscription, admissions have no redeemable cash value, therefore we cannot turn admissions into a donation for tax credit. If you are unable to use your admissions, we recommend inviting a friend or family member to use them.

How can I find out how many admissions I have left? Call the Box Office at 773.281.8463 x6 or email us at boxoffice@timelinetheatre.com and we'd be happy to let you know how many admissions you have left.

Why does my FlexPass subscription have an expiration date? Your FlexPass is valid only during the 2019-2020 season and so expires on the closing date of the final production of the season.

How will I know when a show is opening? Our 2019-2020 Performance Calendar is included in this Handbook and schedules are available online at *timelinetheatre.com*. Also, you will receive a production flyer and *Backstory* prior to each show opening. If you have not made your reservations by the third week of the run, our Box Office staff will call to remind you.

Can I reserve tickets online? Yes! You may request reservations online by filling out and submitting the form at *timelinetheatre.com/flexpass-reservations*. You will receive an email confirmation from our Box Office within 48 hours. If the show you wish to attend is less than 48 hours from the time of your request, please call our Box Office at 773.281.8463 x6 instead.

What happens if the production is sold out? If a performance is marked "SOLD OUT," we may still have tickets held back just for subscribers on that date. You can call the Box Office to inquire or submit an online reservation request. Be sure to have one or two alternate dates available, as subscriber tickets are subject to availability. And remember, any seats held back for subscribers will be released for public sale 48 hours prior to each performance. To ensure the best availability of dates, reserve early!

If the performance I want to attend is really sold out, can I sign up for a wait list? Starting one hour prior to a sold-out performance, our Box Office staff will begin a wait list. We do not take wait list names over the phone; you must be physically present at the theatre to place your name on the list. At curtain time, house management will assess whether any seats can be released due to last-minute cancellations or no-shows. Seats are released solely at our discretion. Our wait list is first-come, first-served, with priority given to current subscribers. We cannot guarantee that seats will become available, but we will do our best to accommodate you.

What if I am late to a show? Due to our intimate setting, latecomers will not be seated. Please allow ample time for travel, dining and parking when attending your performance. If you are late, you will be asked to wait until intermission to be seated. Otherwise, you may reschedule your performance with the Box Office.

RESTRICTIONS / EXPIRATION

Your 2019-20 TimeLine FlexPass is good only for performances of our four-play 2019-20 subscription season, as published in this Handbook, and expires on June 27, 2020. Other off-night productions, special events, play readings or extension performances are not included and may involve an additional cost to attend. All sales are final. No redeemable cash value. There are no refunds for any unused admissions and admissions cannot be transferred to a future season. Please see our Frequently Asked Questions (above) for more information.